

# Shipton Parish Council

[www.shiptonvillage.com](http://www.shiptonvillage.com)

[shiptonparishcouncil@gmail.com](mailto:shiptonparishcouncil@gmail.com)

## ANNUAL MEETING AGENDA

18<sup>TH</sup> May 2016 7:00 pm The Reading Room, Shipton.

1	Election of Chair & Vice Chair
2	Acceptance of Office for Parish Councillors, update of Register of Interests if needed
3	Actions from previous meeting and minutes and matters arising –
4	Public Forum
5	Apologies for Absence
6	Declaration of Interests on any Agenda items - Councillors
7	Approve minutes from the last Parish Council Meeting held 30 <sup>th</sup> March 2016
8	Actions arising from above minutes
8a	Agree action to be taken for future planning applications
9	Shipton Village Festival arrangements
10	Finance and budget – Invoices for approval and signature– <ul style="list-style-type: none"><li>• Clerk Pay (£472.23)</li><li>• Expenses to The Point &amp; E Locke (£26.39 &amp; £44.89)</li><li>• GAPTC membership (£96.06)</li></ul> Approval of change of routine for grass cutting invoices Accounts overview for the end of the financial year. Approval for return for External Auditor Review and approve Finance Regulations
11	Insurance update – discuss and agree cover required
12	Highways update including Shipton Crossroads
13	Affordable Housing update
14	Water Supply at Sports field update and agree any further action
15	Village Meeting – 21 <sup>st</sup> May – final arrangements
16	Next meetings: Agree Calendar of meeting dates for forthcoming year: August/September November January March May (Annual Meeting)
	<b>Sports Field Committee</b> Sports Field Charity: steering group report

*Insurance*

*Clerk pay*

*Assets register & risk assessment*

*Acceptance of office*

*Dec of Interest forms*